**McDOWELL TECHNICAL COMMUNITY COLLEGE**
**54 COLLEGE DRIVE**
**MARION NC 28752**

# TIME SHEET

CLASS NAME: _____ CLASS NUMBER:_____

MONTH: _____ YEAR:_____ CONTRACT#_____

INSTRUCTOR/EMPLOYEE NAME_____

| WEEK | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday | Total Hrs |
|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| | | | | | Total Hrs. for Month | | | |

_____ _____
**Instructor/Employee Signature** Social Security Number

_____
**VP of Academics and Student Services**

_____
**VP of Workforce Development/Continuing Education**

_____
**Vice President for Finance & Administration**

_____
**Coordinator/Director**

**FOR OFFICE USE ONLY**

CODE: _____

RATE OF PAY:_____

CONTRACTUAL AGREEMENT/PAYROLL

Pay from: CU or CE